

Recreational areas Ivan

Be Safe	Minor	Consequesces	Major	Consequesces
Not following the rules of the game	Disrupting and causing disturbance. No engaging in cheating and match fixing during the game or any competition and performances.	Will miss out on the consequent P.E. period	Causing physical and mental harm.	Informing parents and detention/suspension for a day with an exercise on safe behaviour and if necessary making monetary compensation for damage caused.
Use allocated areas and prescribed equipments and recommended games only	Using personal sports equipment before school and during breaks	Sports item to be confiscated and not to be returned		
Play areas to be used only for games allotted	Loitering without supervision	Remark on page 118	3 times and above	Half day detention (with assigned work) Remark to be entered on page 106
	Appropriate exit and entry points to be used	Remark in the calendar: more than two remarks, parents have to be notified.		
Signages to be made available	All the studnets must follow the signages correctly.	Gentle reminder: More than two, they have to prepare a chart of signages for themselves and present to any one class.		
Be Responsible	Minor	Consequences	Major	Consequences
Leaving and Reporting to class in an orderly manner	Not leaving the class in a row-by-row formation, walking in a single file and maintaining a separation between boys and girls, entering the class in an orderly manner	Marking out of place (OOP), Remark on page 118	3 times and above	Half day detention (with assigned work) Remark to be entered on page 106
Care for school (sports, library books, lab apparatus, musical instruments, computers, interactive board, AC regulators, switching off lights when not in use, etc) equipment,.			Care for school (sports, library books, lab apparatus, musical instruments, computers, interactive board, etc) equipment.	Will be liable to replace the equipments for the school or the student from whom they borrowed or stole.
Bullying classmates			Name calling, using abusive language and gestures, blackmailing, etc.	Parents will be notified and meet counsellor with one day suspension and writing an apology letter. remark to be maintained on page 106.
Keeping the areas of the school clean and tidy	No littering in the classroom and around the campus	That student will be responsible for cleaning the littered area		
Be Respectful	Minor	Consequences	Major	Consequesces
Exhibiting true sportsmanship	Cheating, causing physical harm, verbal abuse, bribing threatening with consequences,			Debarred from two sports classes.

Classrooms	Bertilla & Rene			
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Be Responsible	Minor	Consequesces	Major	Consequesces
Impersonation			Forging signature of parents, tampering with remarks.	Parents meet counsellor and suspension for one day. Remark on page 106.
Bringing books as per timetable	Not bringing books	Remark on page 108	3 times and above	Half day detention (with assigned work) Remark to be entered on page 106
Using unfair means during exams			Carrying chits, exchanging papers, using unfair means	Parents to be informed and marked zero for the paper (no re-exam) with a mention made on page 106.
HW and assignments to be completed on time	Incomplete HW or assignments	Break time/free time/ P.E. class used to complete the HW or assignments.		

Carrying handbooks and ID cards	Not carrying handbooks and ID card	Remark on page 118	3 times and above	Half day detention (with assigned work) Remark to be entered on page 106
No borrowing and lending of stationery, books or any other personal items.	If found lending or borrowing	School will not be held responsible for the same		
Maintain hygiene and cleanliness	To report to school neat and tidy with uniform	Remark on page 118	3 times and above	Half day detention (with assigned work) Remark to be entered on page 106
Respecting others belongings and property	if found opening others bags without permission	Make do the loss and remark on page 106	3 times and above	Meet counsellor and suspension for a day with remedial measures. Mention on page 106.
Chewing gum on the premises			No Possesion or chewing gum on the campus during and after school hours.	Remark mentioned on page 106 and suspension for a day
Gender sensitivity			Pairing individuals, looking down on the opposite gender, etc	Refer to the counsellor for further advice
Be Respectful	Minor	Consequesces	Major	Consequesces
Paying attention in class	Getting distracted, talking to each other, not having the right book opened, making funny sounds, leaving place without permission, asking queries without permission, etc.	Remark on page 106	3 times and above	Meeting with the Counsellor
Maintain proper posture during assemblies and in class	Slouching, sleeping, stretching, sitting appropriately, etc.	Remark on page 106 after due reminders		
Be Safe	Minor	Consequences	Major	Consequences
Tossing or flinging things at each other	Stationery, ID cards, bags, water bottles, etc	Confiscation and remark on page 118	3 times and above	Meeting with Counsellor
	Excessive money brought	Confiscated		
Sharp objects, metal rulers, perfumes, smart watches and cosmetics, etc.			Carrying sharp objects and metal rulers, perfumes and cosmetics, etc	Confiscation and not to be returned
Sitting in classrooms during the breaks	No sitting in the classroom during breaks	Report Out of Place(OOP) on page 118	3 times and above	Half day detention (with assigned work) Remark to be entered on page 106
Inappropriate touch			Touching inappropriately or making the other person feel uncomfortable	Referral to counsellor with possibility of suspension.
Carrying excessive cash				
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Carrying excessive cash			Carrying KD 2 or more without reason	Confiscation and not to be returned.
		Confiscated		
Wearing masks on campus without permission	No wearing masks on campus	remark on page 118	3 times and above	Meeting the nurse with further action
General D (Penny)				
Be Responsible	Minor	Consequesces	Major	Consequesces
Child needs to wear ID card at all times	ID Card not carried to school	Remark on page 118	3 remarks or more	Half day detention (with assigned work) Remark to be entered on page 106
Child needs to report to class on time after any activity/ break	Not in class on time after the break	Remark on page 118	3 remarks or more	Half day detention (with assigned work) Remark to be entered on page 106
No defacing the school uniform at any time	No throwing water & colours on the uniform	Remark on page 118	writing on the uniform	Warning and replacement of uniform Remark to be entered on page 106
Wearing correct uniform on days allotted	Not wearing proper uniform	Half day detention (with assigned work)	3 remarks or more	Half day detention (with assigned work) Remark to be entered on page 106
No hoodies allowed and sweaters only navy blue	No other colour allowed	Warning/Remark on page 118	3 remarks or more	Remark/ Detention .Remark to be entered on page 106
Seeking permission for long leave	With reason	Proper & valid note explaining	no permission sought	Parents to meet Principal

Vaping/smoking is prohibited	-	-	Found possessing abusive substances like vape/cigarettes/ drugs ,etc	Parents meet the counselor, Suspension for a week with remedial measures
Be Safe	Minor	Consequesces	Major	Consequesces
Being Punctual	Every late arrival	Remark on page 120	6 time and more in a term	Half day detention (with assigned work) Remark to be entered on page 106
No carrying mobile phones or any gadgets to school	-	-	Carrying/ using mobile phones or any gadgets to school	Confiscated for the whole term and to be returned at the end of the term
Trolley bags not allowed	Trolley bag	Remark on page 118	3 times and above	Note to the parents/Confiscate
Regular attendance is mandatory	Leave note to be acknowledge by the class teacher	3 and more non acknowledgments meet VP and and follow up on completion of work	Repeated non acknowledgment of absenteeism parents meet VP and suspension for a day	Call the parents. Meet the principal.
Be Respectful	Minor	Consequesces	Major	Consequesces
Showing respect to the ID cards and stationery	Misusing the ID cards and stationary.	Remark on page 118	3 or more remarks	Confiscate the id card
Class room is a place of learning	-	-	Respect the classroom. No writing on the wall/damaging school property	Making good the damage caused
Entrance and Exits (Clerene)				
Be Safe	Minor	Consequesces	Major	Consequesces
Movement in the corridors	Running on the corridor, moving in groups, not walking in a single file, keeping separation between boys and girls, keeping to the left of the corridors and staircase while moving, no sliding down the railings, etc.	Remark as Out of Place (OOP) on page 118	3 times and more	Half day detention with remark on page 106
Respecting leaders allocated in various areas	Disrespecting instructions of leaders	Remark as Out of Place (OOP) on page 118	3 times and more	Half day detention with remark on page 106
Siblings to be picked up from the New Quadrangle				
Staircase A : Std 7, 8, 9, 10, 11 and 12 (Transport)	Not following the given directions	Remark as Out of Place (OOP) on page 118	3 times and more	Half day detention with remark on page 106
Staircase B : Std 7, 8, 9, 10, 11 and 12 (walking)	Not following the given directions	Remark as Out of Place (OOP) on page 118	3 times and more	Half day detention with remark on page 106
Staircase C: Std 6 (Walking)	Not following the given directions	Remark as Out of Place (OOP) on page 118	3 times and more	Half day detention with remark on page 106
Staircase D : Std 1 to 5	Not following the given directions	Remark as Out of Place (OOP) on page 118	3 times and more	Half day detention with remark on page 106
Washrooms	Minor	Consequesces	Major	Consequesces
Appropriate hygiene to be maintained				
Graffiti and defacing walls			Putting up graffiti or defacing walls and doors of the toilet.	Restoring to original state, meeting counsellor and three days suspension.
Avoid frequent use of washroom during examination.				
To be replenished with sanitizers, toilet papers, detergents, etc.				
Flushing the toilet/ washing hands				
Be Responsible	Minor	Consequesces	Major	Consequesces
Corridors				
Noticeboards	Tampering with the notice board	Preparing fresh notice board		
Littering	No littering in the corridors	Cleaning the corridors		
Assembling in groups on corridors	No assembly of 3 and more	Remark as Out of Place (OOP) on page 118	3 times and more	Half day detention with remark on page 106
Maintaining silence during movement	No disturbing classes during movement	Remark as Out of Place (OOP) on page 118	3 times and more	Half day detention with remark on page 106
Off campus	Minor	Consequesces	Major	Consequesces

Disperse within 5 mins after leaving school,	No hanging around in your uniform	Remark as Out of Place (OOP) on page 118	3 times and more	Half day detention with remark on page 106
Visiting the shops/bakalas/ meeting friends after school	No visiting the shops/bakalas/ meeting friends after school	Remark as Out of Place (OOP) on page 118	3 times and more	Half day detention with remark on page 106
Be Respectful	Minor	Consequesces	Major	Consequesces
Corridors				
No disturbing the junior classes during breaktime	No assembly of 3 and more, and no entering siblings classes and playing with children	Remark as Out of Place (OOP) on page 118	3 times and more	Half day detention with remark on page 106
Assembling in groups on corridors	No assembly of 3 and more			
Off Campus				
Wear proper uniform till you reach home	Not wearing complete uniform while returing home from school	Remark on page 118	3 times and more	Half day detention with remark on page 106
Violent interactions outside school			No gang fights, inviting other school students in the act, etc	Parents meeting the counsellor and suspension for 3 days.